# Replacing a Toilet



# **Removing Old Toilet**

#### Step 1: Empty Water

Turn off water supply to the toilet. Flush to empty bowl and tank. Sponge out any remaining water.

#### Step 2: Disconnect

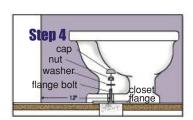
Disconnect water supply line at the tank.

#### Step 3: Remove Tank

For ease in handling, remove the tank unit from the bowl. Unscrew the bolts that connect them. A large screwhead is inside the tank. You may need to hold nut underneath the bowl in order to loosen the bolt.

#### **Step 4: Check Dimensions**

Measure distance from back wall to the two bolts which hold toilet bowl to the floor. It is normally 12 inches. Make sure your replacement toilet matches the dimensions.



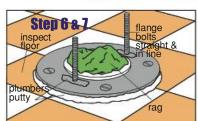
### **Step 5: Remove Toilet**

Pop off the caps which cover the bolts holding bowl to the floor. Remove the nut and washer from the flange bolt. Wobble the toilet gently back and forth to break the wax seal: lift and remove.



#### Step 6: Cover Drain Hole

Stuff an old rag into the drain opening on the floor immediately to prevent dangerous sewer gases from entering home. Clean old wax and gunk from closet flange so the new seal will sit tight.



## Step 7: Prepare Floor

Inspect flooring and repair any damage. If you replace flooring, reposition closet flange over closet opening. To hold bolts in place and prevent water from seeping around flange, apply putty to the floor and flange and press together. Screw flange to floor. Notice the closet flange bolts are upright.



Remember that china will break or crack.
Don't drop or bump the toilet fixture and don't overtighten any connections.

# **Installing the New Toilet**



#### Step 1: Prepare New Toilet

Carefully turn the new bowl over, placing it on an old towel for cushioning.

#### Step 2: Attach Gasket

Fit the new wax gasket around the toilet horn. Make sure it is on straight to ensure a

tight seal. Run a bead of putty around the bottom of the fixture to keep water from seeping under it. Remove rags in drain. Make sure packing has not been left in the toilet openings.

#### Step 3: Positioning

Turn bowl over and carefully position over the closet flange and drain. Don't press it into place yet. Line up toilet bolt holes with flange holes. Bring bolts through the opening. When lined up, press straight down so the wax gasket makes a tight seal with the flange. Don't move the toilet after you've seated it or the seal may break and the toilet will leak. Check to make sure it is level. If you need to shim slightly, use rust-proof washers under the toilet.

#### Step 4: Bolt Down

Tighten bolts connecting flange to toilet. Don't overtighten!



## Step 5: Attach Tank

Mounttank. Position the cone-shaped rubber gasket over the tank's flush opening. Place rubber washers on bolts and slip through the tank opening into holes in bowl fixture. Secure underneath tank. Do not overtighten!

#### **Step 6: Connect Water Supply**

Use a flexible connector. If the supply is copper, use a compression fitting or sweat on a brass adapter.

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